



Republic of the Philippines
Department of Education
MIMAROPA REGION
SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

DIVISION MEMORANDUM

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Public Secondary School Heads
All Others Concerned

FROM: 
LYNN G. MENDOZA, EdD
OIC - Schools Division Superintendent

SUBJECT: **SDO MARINDUQUE 2025 PROGRAMME FOR INTERNATIONAL STUDENT ASSESSMENT (PISA) DIVISION TASK FORCE**

DATE: December 23, 2024

1. In line with the Regional Memorandum No. CLMD-2024-378 & 379, titled "DepEd MIMAROPA 2025 PISA Regional Task Force" and "2025 PISA Readiness Preparedness in DepEd MIMAROPA Region" respectively, this Division has established the **2025 PISA Division Task Force** to support the identified school in its participation to the upcoming international assessment scheduled on March 10 to May 2, 2025.
2. Relative to this, concerned SDO Functional Divisions and Sections are requested to provide full support in the preparation and implementation of PISA Readiness Activities to ensure smooth, effective, and successful participation in the said assessment.
3. The composition and roles of the said Task Force are detailed in Enclosure No. 1 for your reference.
4. For immediate and wide dissemination.

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Enclosure No. 1 **Composition and Roles of the 2025 PISA Division Task Force**

Name	Position	Role	Terms of Reference
Lynn G. Mendoza, EdD	OIC, Schools Division Superintendent	Chairperson	➤ Provides overall strategic leadership and direction in ensuring the readiness of the division for PISA participation, including the mobilization of resources, advocacy for ICT infrastructure and connectivity, and the establishment of partnerships to support schools in addressing identified gaps based on the PISA Readiness Audit.
Mabel F. Musa, PhD, CESE	Asst. Schools Division Superintendent	Co- Chairperson	➤ Assists the Schools Division Superintendent in overseeing the implementation of PISA readiness initiatives, ensuring the alignment of activities across functional sections and units, and facilitating inter-division collaboration to address audit findings and enhance division preparedness.
John M. Chavez	Chief Education Supervisor, CID	Member	➤ Leads the development and implementation of curriculum-related initiatives to enhance PISA readiness, including the provision of PISA-aligned learning materials, mock assessments, and the integration of PISA-like questions into classroom instruction. ➤ Oversees the alignment of teaching strategies with global assessment

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			standards, monitors the progress of learners' preparation, and ensure collaboration with other divisions to address curriculum-related gaps identified in the PISA Readiness Audit.
Dr.Fretzie P. Alcantara	SEPS SGOD-SMM&E	Member	➤ Leads in convening the monitoring team to regularly review and consolidate reports from the field, ensuring detailed documents of progress, challenges, and observations related to PISA preparation activities.
Kyle David V. Atienza	Senior Education Program Specialist (SGOD-HRDS)	Member	➤ Manages the capacity-building of teachers through targeted training programs, mentorship initiatives, and the integration of tools to enhance instructional proficiency in preparing learners for PISA.
Jelly L. Sore	Education Program Supervisor	Member	➤ Responsible for the collection, analysis, and provision of accurate data on learners participating in PISA to inform and support targeted preparation strategies.
Constancia R. Vasco	Public Schools District Supervisor (Sta Cruz South District)	Member	➤ Takes the lead in providing technical assistance to schools, addressing identified gaps, and ensuring their successful readiness and participation in PISA.
Arlene M. Marasigan	Administrative Officer V (Budget Unit)	Member	➤ Ensures the efficient allocation and utilization of resources to support all

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			activities and initiatives related to PISA readiness.
Dr. Nestor T. Rualo	Education Program Supervisor	Member	➤ Ensures adequate staffing, logistical support to facilitate smooth operations and implementation of PISA readiness activities.
Engr. Arnold M. Moreno	Engineer III (SGOD-EFS)	Member	➤ Ensures that the school facilities, testing areas, classroom furniture, electricity, water access, and risk assessments are in place, while fostering community partnerships and implementing nutrition and meal programs to support learners' readiness.
Anne Mae Sto Domingo Luslos	District Nurse	Member	
Engr. David M. Zoleta Jr.	Division Information Technology Officer (ITO)	Member	➤ Oversees initiatives to ensure the availability of computers, ICT connectivity, and infrastructure.
Dr. Melanie M. Mendoza	SEPS (SGOD-SMN)	Member	➤ Spearheads awareness campaigns to mobilize support for PISA readiness.
Dr. Jennifer E. Monte	Education Program Supervisor	Member	
Freddie M. Malabayabas	Education Program Supervisor	Member, PISA Focal Person	➤ Serves as the central point of coordination for all PISA-related activities, ensuring timely communication and alignment of efforts among schools, tracking the progress of readiness initiatives, and providing updates and reports to the Schools Division Superintendent, Assistant Schools Division Superintendent, CID Chief, and the task force.
Dr. Ma. Shiela S. Saet	Education Program Supervisor	Member, PISA Co-Focal Person	

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